Policy: 1610 Section: 1000 - Board of Directors

Conflicts of Interest

No

Neither a school director or nor a district officer (such as the superintendent) may benefit, directly or indirectly, in any contract made by, through, or under the director's or officer's supervision—of the director or superintendent, except as provided permitted below:

- A. AnyA director or officer may enter into a contract, purchase of materials, or activity paid for from school funds with the district to offer goods or services (except legal services) if the total volume received by the district officer or his director or her businessofficer does not exceedreceive more than \$1,500.00 in any calendar month—under the contract. The district will maintain a list of all contracts covered under this paragraph, and the list will be available for the public inspection to inspect and copying; copy.
- B. An individual and director may be designated as clerk and/or purchasing agent atof the prevailing hourly wage; district.
- C. The spouse of a director or the superintendentofficer may be employed as a substitute teacher on the same terms and at the same compensation as other substitute teachers in the district.

 TheFor a director's or officer's spouse to be employed as a substitute teacher, the superintendent must find that the number of qualified substitute teachers in the district is insufficient to meet the district's anticipated needs for short-term and one-day substitute teachers, and the superintendent must ensure that substitute teachers are fairly and impartially assigned to available positions in a fair and impartial manner;
- D. Prior to approval of the employment of it a director director's or officer's spouse of a school director or superintendent, the board of directors will be advised of the number of other individuals who are qualified for and interested in the position(s) to be filled. The district will not discriminate in any way against any applicant for a certificated position or any certificated employee on the basis of a family relationship with a school director or the superintendent. All employment decisions will be made on the basis of choosing the applicant which furthers the best interests of the school district;
- E-D. If a person iswas employed by the district under contract as a classified or certificated employee before his or her spouse becomes a the director or superintendent officer took office, the spouse's employment contract can be renewed for further employment, provided that the . The terms of the contract aremust be commensurate with the pay plan or collective bargaining agreement operating in the district for that position; OF.
- F.E.TheA director or officer has onlymay have a remote interest in a contract-and the. The interest is, though, must be disclosed prior to board action and must be recorded in the official minutes.

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A director may not vote on the authorization, approval, or ratification of a contract in which he or she is beneficially interested and to which one of the exemptions described above applies. Before the board approves a contract in which a director is beneficially interested, the director must disclose his or her interest to the board, and the director's interest must be noted in the official minutes.

Before the board approves the employment of a director or a director's or an officer's spouse, the superintendent or designee will inform the board of other individuals who are qualified for and interested in the position(s) to be filled. The district will not discriminate in any way against any applicant for a position or employee based on a family relationship with a director or officer. All employment decisions will be made by choosing the applicant that furthers the best interests of the school district.

Whenever a director, or his or her spouse-or-dependent is employed by the district, the director will refrain from participating in or attempting to influence any board action affecting the employment status of the director, or his or her spouse-or-dependent. Actions affecting employment status include, but are not limited to, hiring, establishing compensation and fringe benefits, setting working conditions, conducting performance evaluations, and considering or imposing discipline and termination.

The superintendent will maintain a log of any contract subject to this policy and \underline{will} annually, or when a new director assumes office, \underline{will} inform the board of the existence of \underline{all} \underline{such} those contracts.

Cross References:	Board Policy 6230	Relations with Vendors	Deleted Cells
Legal References:	RCW 28A.330.240	Employment contracts	Deleted Cells
	RCW 28A.405.250	Certificated employees, applicants for certificated position, not to be discriminated against——Right to inspect personnel file	
	RCW 28A.635.050	Certain corrupt practices of school officials — Penalty	
	RCW 42.23.030	Interest in contracts prohibited - Exception	
	RCW 42.23.040	Remote Interests	

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Revision Date: 4/23/12, 12/19/16

Adoption Date: April 18, 2001 Classification: Encouraged Revised Dates: 08.99; 02.02; 12.11; 10.22 Woodland School District #404

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